

## COPAA VFP Description, Requirements, and Potential Project Activities

### Description

The COPAA Visiting Fellows Program is a short-term partnership opportunity involving a professional, practicing, or applied anthropologist (the Visiting Fellow) and a COPAA-Member Anthropology Department. The program is designed to be mutually beneficial to both parties. The Visiting Fellow and the Anthropology Department develop a proposal to engage in a collaborative learning experience, share specific knowledge and skills with each other (e.g., via seminars, courses, classroom discussions), and/or work on a project together. The program supports COPAA's mission to advance the education and training of students, faculty, and professional and practicing anthropologists in applied anthropology.

The Anthropology Department typically seeks a Visiting Fellow who can enhance or supplement the existing curriculum, or work with departmental members on an issue of interest or concern to them. The Visiting Fellow may be interested in getting academic feedback on a project, acquiring broader knowledge or expertise in a particular area, or practicing a new method or approach. The partnership usually entails at least one campus visit during a given semester; the partnering relationship may be extended through virtual communication. The Visiting Fellow is awarded \$2,000. The academic department provides lodging, meals, and travel costs for one campus trip. The primary faculty contact and practitioner will also be awarded a *COPAA Visiting Fellow Presentation Grant* in the amount of \$400.00 each and will be expected to present a summary of the project at the COPAA Business Meeting the following Spring. The application deadline is May 31 of every odd numbered-year. One award is made biennially.

### Requirements

- **Initiation of Program Application**
  - By a Professional, Practicing, or Applied Anthropologist
  - By a COPAA-Member Anthropology Department
    - Current in its dues
    - Submitting only one application in odd-numbered years
    - Not a recipient in the previous submission year
- **Submission of Signed Program Application**
  - Due Date: May 31 (odd-numbered years)
  - Send to Lead COPAA Co-Chair: [tonicopeland@gmail.com](mailto:tonicopeland@gmail.com), Phone: (205) 886-9255
- **Notification of Award:** June (odd-numbered years)
- **Submission of Collaborative Report**
  - See guidelines for Collaborative Report on COPAA Website & below
  - To be published in *SfAA Newsletter*

- Due Date: Within 1 month of the end of the year of award
- Send to Lead COPAA Co-Chair: [tonicopeland@gmail.com](mailto:tonicopeland@gmail.com)
- **Award Disbursement (\$2,000)**
  - Contingent upon submission of Collaborative Report
  - Released by COPAA Treasurer: [elizabeth.briody@gmail.com](mailto:elizabeth.briody@gmail.com)
- **COPAA Visiting Fellow Presentation Grant (\$400 x 2)**
  - Awarded to Faculty Contact to offset travel costs to SfAA
  - Awarded to the VF to offset travel costs to SfAA
  - Spring following VF award
  - Contingent upon presenting summary at the COPAA Business Meeting
  - Released by COPAA Treasurer following SfAA meetings and presentation
- **Post-Award Recognition**
  - COPAA will recognize the Visiting Fellow and the Anthropology Department with “COPAA Visiting Fellows Program” certificates
  - COPAA will send recognition letter to the Provost of the awarded Anthropology Department

**Potential Models for Project Activities**

***Anthropology Departments can maximize their interactions with the Visiting Fellow***

Visiting Fellow Areas of Expertise	Anthropology Department Learning Formats
Consulting and collaborating effectively with clients and customers	Seminar presentation(s)
Ethical decision making in practice and applied work	Informal Q&A
Advising on internships, job search, and self-promotion/marketing skills	Individual mentoring for any departmental member
Key professionalization skills in practice and applied work	Review of curricula and training
Substantive area(s) of interest to departmental members	Delivering a class lecture or co-teaching (in person/on-line or both)
Building a professional network	Workshop
Developing action-oriented recommendations or intervention tools	Small group interaction
Negotiating with clients on research design and methods	Role play discussion

***Visiting Fellows have numerous options for leveraging the faculty and students in the Anthropology Department***

Anthropology Department Areas of Expertise	Visiting Fellow Learning Formats
Substantive area(s) of interest to Visiting Fellow	Participation in online, face-to-face, or “blended learning” class
Survey design and construction	Pilot test of survey questions
Grant development and submission	Workshop
Current student interests	Exposure to student ideas and skills (e.g., technology) during classes, club meetings or informal get-togethers
Publishing	Gathering and/or confirming information surrounding the publishing process
Methodological technique	One-on-one sharing of expertise
Class project in which Visiting Fellow serves as a client	Collaborative discussions
Intellectual matters	Exchanges and insights on current issues
Access to campus library	Future electronic access to campus library

### **Guidelines for Collaborative Report:**

At the end of the project, departments and Visiting Fellows should submit a collaborative written report to COPAA. This report should be written for publication in the SfAA newsletter. It should include:

- **A description of the project**
- **Any changes from the original project proposal**
- **What was accomplished**
- **How the project benefited the students, faculty, and Visiting Fellow**
- **How the project advanced students, faculty, and Visiting Fellow’s goals and objectives for the visit**
- **What worked well and why**
- **What did not work well and why**
- **What suggestions they have for departments considering the program in the future**
- **What suggestions could help COPAA strengthen the program overall**
- **Photographs of the project**